

SFU/SSHRC INSTITUTIONAL GRANTS PROGRAM

Guidelines for Application to SSHRC Small Explore Research Grant

DEADLINES

December 15 and June 15 (Unless falling on a weekend or statutory holiday which will then be the following business day)

PROGRAM DESCRIPTION AND GUIDELINES

Funding for the Simon Fraser University/Social Sciences and Humanities Research Council (SFU/SSHRC) Institutional Grant Program is provided by SSHRC through an annual block grant

GUIDELINES FOR THE ELIGIBILITY OF APPLICATIONS RELATED TO HEALTH

SSHRC introduced guidelines regarding subject matter eligibility for health-related research as of 2009. Applicants should consult the [SSHRC website](#) for full details. SFU/SSHRC Small Explore Grant proposals may be eligible if there is no intent to directly or indirectly impact health. Eligible SSHRC research may include, for example:

- o comparative studies in which health is not the primary object of study (e.g., social/developmental constructs such as theory of mind in normal development and autism);
- o use of physiological methods and/or approaches to improve learning, teaching and curriculum development, or to investigate social/cultural processes and behaviors;
- o historical and/or archaeological research where there is no intent to influence health (e.g., biographies of health practitioners or health scientists; health and hygiene in ancient civilizations);
- o economic or

- o Neither the lead applicant nor any of their investigators may hold a SSHRC Small Explore Research Grant during the time of the new application.
- o Researchers cannot participate (as either a lead investigator) in more than one application per competition.
- o Applications with more than one investigator require only one Chair's evaluation signature from the lead applicant's Chair or Director.
- o For applications involving more than one investigator, SIGs will be divided equally between the lead applicant and one of the investigators()

Non-students: Informants, field assistants, participants in experiments, etc. Explain why SFU students are not appropriate or cannot be hired. Use student rates adjusted for relevant qualification(s) if not an employee of the University, in which case the appropriate University rate applies; or (b) where context justifies a different salary.

Postdoctoral Fellows (PDFs)

Please ensure that your application clearly justifies your plan to hire a postdoctoral fellow to participate in your project. The nature of the PDF's role ~~is~~ the applicants' role, training provided to the PDF and any salary paid must be outlined in your application.

Dissemination Costs

Dissemination costs such as translation and the preparation of manuscripts, bibliographies, tables, or illustrations may be supported only if they are excluded from eligibility for an SFU University

Non-Disposable Equipment

Purchase of specialized equipment (e.g., microfilm readers; photographic, audio, or video equipment; computers⁴ and associated hardware and software; laboratory equipment and accessories) may be funded if justification is provided in relation to the equipment currently owned. Explain why the requested equipment:

- o is essential to both this research project and your ongoing research program;
- o is not available in your academic unit;
- o cannot be rented (e.g. SFU Audio/Visual Services on campus) more economically, or rental is impractical. Please provide copy(ies) of quote(s) as supporting documentation.

NOTIFICATION OF RESULTS

All applicants will be notified shortly after the adjudication meeting and mailed a notification letter within two weeks of the adjudication meeting. The SIG committee decision may be appealed only on the grounds that budget reduction or postponement renders the project unviable.

⁴ All non-disposable items (equipment, research materials, publications and documents) purchased with grant funds are the property of the University. You have priority to use those items during the tenure of your award but, when you are not using them, they must be made available for research purposes to others in the University.

⁵ Normally the Committee will consider a maximum request of \$1,700 towards the purchase of a computer. The need for computer hardware (>\$1,700) in relation to the proposed research must be strongly justified or, it won't be considered by the Committee

