

Title	Course-based Review
SOP Code	408.001
Effective Date	

Site Approvals

Name and Title	Signature	Date dd/mm/yyyy

1.0

This standard operating procedure (SOP) describes the review procedure for research that will be conducted for pedagogical purposes as part of a student’s course.

2.0

This SOP pertains to Research Ethics Boards (REB) and non-REB reviewers that

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- 5.2.3 The non-REB reviewer reviewing research under course-based review must not have a conflict of interest in the research;
- 5.2.4 In reviewing the research under course-based procedures, the non-REB reviewer may exercise all of the authorities of the REB, except that he/she may not disapprove the research; the research may be disapproved only by the REB at a Full Board meeting;
- 5.2.5 If the non-REB reviewer subsequently determines that the level of risk for the submission is greater than minimal, the submission will be referred to a Full Board meeting for review;
- 5.2.6 The decision regarding the designation of the research (i.e., course-based or FB review) and the outcome of the review will be recorded. The responsible Research Ethics staff may issue the review letter or decision.

5.3

- 5.3.1 At minimum once per year, the REB will be informed of research that was reviewed and approved using course-based review procedures.

5.4

- 5.4.1 The type of REB review conducted (i.e., course-based or FB review) is documented in the REB records and noted in the

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