



SOP 202.004

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REB membership (e.g., appointment, terms) must be adequately managed to continue to meet applicable regulatory composition requirements and to maintain the appropriate diversity, experience and expertise for the type and volume of research reviewed.

5.1 Appointments – Regular Members and



designee. Normally REB members will serve only 2 consecutive full terms,
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5.3.3 The REB Chair and Vice-Chair will serve for a 1-year term. Normally, the REB Chair will serve no more than 3 consecutive terms;;

5.3.4 REB member terms will be partially overlapping to preserve the experience level, expertise, and continuity of the REB.

5.4 Qualifications and Training of REB Members

5.4.1 Each member of the REB will follow qualification and training procedures as recommended by the Research Ethics staff and the REB Chair. The latest TCPS2 Core training should be completed before REB members attend their first meeting.

5.5 Resignations and Removals

5.5.1 An REB member may resign before the conclusion of their term upon provision of notice to the REB Chair or designee;

5.5.2 The REB Chair or their designee may ask an REB member (including the Vice-Chair) to step down if they consistently miss a specified percentage of the scheduled Full Board meetings in their term;

5.5.3 The REB Chair or designee may otherwise remove an REB member at any time, if they are not fulfilling their designated REB duties in a timely, competent and ethical manner;

5.5.4 An REB member must resign immediately upon substantiated and final determination of a breach of SFU Policy R60.01 as per the process set out by SFU Policy R60.01, including (without limitation) by way of research misconduct;

5.5.5 Every effort will be made to recruit a similarly qualified replacement prior to the departure of an REB member to preserve the level of experience and expertise and to ensure the continuity of the functions of the REB.

5.5.6 The REB Chair may be removed by a two-thirds vote of REB regular voting members at any time, if the REB Chair is not fulfilling their designated REB duties in a timely, competent and ethical manner. If the REB Chair is removed, the Vice-Chair will take their place and a new Vice-Chair will be elected.

5.6 Compensation



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5.6.1 Participation by University faculty members as an REB member is considered a service component of their employment duties. The REB Chair, Vice-Chair, and other REB members may receive

7.0 REVISION HISTORY

SOP Code	Effective Date	Summary of Changes
SOP202.001	15-Sept-2014	Original version
SOP202.002	08-Mar-2016	No revisions needed
SOP202.009	08-Oct-2019	No revisions needed
SOP202.004	15-May-2023	No revisions needed