

## Faculty of Education Research Space Allocation Guidelines

### Context

The allocation of general space to Faculties is decided by the University. This document outlines a set of guiding principles for all research spaces within the Faculty of Education that are not assigned offices to individuals or dedicated meeting rooms. The Associate Dean Research and International (ADRI) has oversight for these central spaces. The goal of this document is to develop a set of guidelines that can be used to inform the allocation and management of research spaces within the Faculty.

### Goals

at all  
three campuses;  
To define clear criteria to guide the decision-making processes and resulting allocation of research spaces by the ADRI in consultation with the Dean, Research Advisory Working Group (RAWG), and administration within the Faculty of Education;  
To ensure that research spaces are assigned through a transparent process guided by core principles that are agreed upon by the Dean, ADRI, RAWG and the Space Committee (to be created).

### Guiding Principles

While the ADRI has oversight, the Dean of Education is ultimately responsible for the  
goals;



- i. Involvement with collaborators in research efforts both on and off campus.
    - ii. Outreach and/or knowledge mobilization activities that align with the Faculty and University strategic priorities.
  - d. The projected duration of currently funded projects.
  - e. The identification of planned project renewal, new or expanded projects.
  - f. Anticipated changes in the appointed personnel levels required to support/complete a given research project or relevant research program.
  - g. Interest in reconfiguration or an alternative space assignment that may facilitate a new project by relocating all or a portion of the assigned space to a different location, to better support new or ongoing research.
  - h. Proximity to other faculty with similar academic interests and a demonstrated interest and commitment to collaborative scholarship.
  - i. In the case of Research Centres, an evaluation of the overall activities, contribution and impact of the Centre in relation to one (or more) strategic goals
4. The amount of space previously assigned may be modified based on a combination of factors outlined above.
5. Matters *not* considered relevant in the allocation of research space include:
  - a. Historical allocation of research space and its location,
  - b. Historical usage of research space, or
  - c. Faculty seniority or track (teaching/research).