

Exchange Application: Advisor Discussion Worksheet
(Undergraduate)

STUDENT TO COMPLETE

Student Name: _____

SFU Student #: _____

ACADEMIC PROGRAM ADVISOR TO COMPLETE

Program Advisor Name: _____ Department/Faculty: _____

Signature: _____

Date: _____

Please discuss and complete the following with the student:

<p>Student's status in your program (e.g. declared major or intended major):</p> <p>Maximum number of exchange units student can use towards program at SFU:</p> <p><small>(Note: As per the SFU Calendar, students may apply a maximum of 30 exchange units towards their degree. In some cases, a maximum of 15 exchange units may apply to the residency requirements for completing a credential at SFU)</small></p>	
<p>Discuss the student's intended graduation date and how their proposed exchange may impact this.</p> <p><small>(Note: Due to the time required for exchange credit processing, we do not recommend that students go on exchange in their last 2 terms unless they are flexible with their graduation timing.)</small></p> <p>What is your back up plan in the event your exchange course(s) do not transfer back to SFU as you hoped</p>	
<p>Other notes you wish the student to consider when planning courses for their exchange term "</p>	