

Exchange Application: Proposed Study Plan (Short-Term Summer Program and Part-Time Virtual Exchange)

Research courses to determine that this host institution offers sufficient course options for you. This is a *proposed* plan of study and you are able to enroll in different courses at the host institution, as needed.

Step 1: On the host institution's website, check

- ✓, if the courses are open to exchange students. Some institutions have some restricted subjects or classes, these are often posted on their website.
- ✓, if the courses are taught in-person or online. Virtual Exchange students must select courses that are taught 100% online (including exams).

Step 2: Is the course normally offered in the term that you are applying for? On the host institution's website you can review lists from previous years if they have not yet posted classes for your exchange term.

Step 3: Do you anticipate meeting the pre-requisite requirements posted for the course?

Step 4: Complete the chart below: Propose a minimum of 2 classes you hope to take on your exchange.

- If information on the course code is not available, you can write N/A
- If the course you hope to take has previously been evaluated (look at your destination's Exchange Credit History Database (EDD&RXUVH(TXLYDOHE&DDORJXH)), indicate "Yes" under DV&RXUVH%HH(YDOXDHEGE)8 and note the listed SFU course equivalent. See [website](#) for more information on how courses transfer back to SFU.
- Check the exchange credit ratio on each [host institution's profile page](#).