

Senate Library Committee
Minutes of the Meeting on June 28, 2019

Present: Gwen Bird
Anthony Chan
Glenn Chapman
Jeff Derksen
Natalie Gick
Joy Johnson (Chair)
Dan Laitsch
Kimberly O'Donnell
Ozlem Sensoy
Judy Smith
Susie Smith (Recording Secretary)
Ljiljana Trajkovic
Vance Williams
Jennifer Zerkee

Guests:
Glenn Chapman
Patty Gallilee
Mark Jordan
Ann McDonell
Deanna Reder
Kate Shuttleworth

Absent: Elise Chenier
Ashley Edwards
Elizabeth Elle
John Maxwell

1. **Approval of the Agenda**

Approved.

2. **Approval of February 25, 2019 Minutes**

Approved.

3. **Business Arising**

Collections Management Policy (Patty Gallilee) – Three task groups (General Collections policy, E-book policy and Deselection policy) have just started meeting up. They are still working on a public page but it should be up soon. A communication plan is in the works. Joy suggested a broad Town Hall meeting. Patty expects to bring a draft policy to the committee for February 2020 meeting.

4. **Chair's Report (Joy Johnson)**

Gwen has been renewed as Dean of Libraries for another 5 year term. During the renewal process, Joy received a lot of positive feedback on Gwen's leadership. Gwen will be taking a 6 month administrative leave beginning July 1, 2019 before starting her second 5-year term. Associate Dean Patty Gallilee will be Acting Dean in July and August and Dr. Deanna Reder will be Acting Dean from September to December 2019.

The Presidential search is on-going. From the Research and International portfolio, SFU's research income is the fastest growing in Canada. Gwen is taking a lead on knowledge mobilization for SFU, and the Library can play a key role in providing a suite of services.

5. **Dean of Libraries Report (Gwen Bird)**

The Library was successful in applying to the Aboriginal Strategic Initiative to receive funding to hire a

expenditures are in USD and without this support, we would need to reduce spending by \$2 million to balance the budget.

Starting this fiscal year, funds totaling \$103,000 have been added to the materials budget to support the new Sustainable Energy Engineering Program. New faculty have just been appointed and we are waiting for consultations to determine resource priorities for the program.

Motion by Dan Laitsch to support the budget as presented. Seconded by Judy Smith.
Approved unanimously.

7. **Public Printing Fee (Natalie Gick)**

This item was brought to the Library's attention by an article in the Peak newspaper. Natalie advised that printing costs cover the materials, equipment, and a portion of the staff time required to support the service. The Library uses [the](#) Papercut system from IT services to charge for printing and has aligned charges with IT Services. We did try to reach out to Sandeep Sidhu to discuss student costs.

8. **Library Annual Report (Gwen Bird)**

A draft copy of the report was presented to the committee. Any questions, suggestions or edits can be sent to Leah Hopton at lhopton@sfu.ca

9. **Advancement Update (Ann McDonell)**

Ann works with Library staff and the Dean to raise funds for projects and programs that have been identified as fundraising priorities, and with Special Collections and Rare Books staff to solicit and steward donations of gifts-in-kind. She is part of the central advancement team, working with the senior University Advancement leadership team, Alumni Affairs, Gift and Estate planning, advancement support staff and the faculty fundraisers. Her job is to develop and steward relationships with donors, while seeking to expand that base of support by increasing awareness of the Library and its programs, and actively identifying new donor prospects.

Current priorities:

- Library renewal
- Community Scholars Program
- Digital Humanities
- Makerspace
- Support for Special Collections & Rare Books

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