

S.09-76

For Information

SFU

MEMO	
Office of the Registrar	
MAILING ADDRESS	<b>To:</b> Senate
	<b>From:</b> Kate Ross, Secretary



**Procedure:**

Each appeal is first screened to determine whether special circumstances are present. All appeals are first

heard in-camera (written from only) and some are resolved at that stage. If the SAB is unable to give a positive judgment at Stage 1, and if the student has requested an in-person hearing, the case is decided at a hearing at which the student or a representative is able to present further evidence and answer questions (Stage 2). Most hearings last about 20 – 30 minutes.

**Summary of Appeal Decisions:**

Appeals Denied	4 (all at the preliminary hearing)
Appeals Not Heard	4
Appeals Incomplete (deferred)	6 (4 tabled to 2009)

Decision

Approved

Tabled

Approved

Move to  
Stage 1  
Student to  
Appear

Cancelled  
(incomplete)

Approved

and extenuating circumstances due to a medical condition

grounds for appeal exist

vidence

enuating circumstances

ool scheduling conflict

student to appear

ther information regarding scheduling conflict

ool scheduling conflict

to appear or provide a reply

led further medical evidence





Report -- 008

Decision

Denied

Denied

Moved to  
Stage 1

Approved

Approved

Moved to  
Stage 2

circumstances

circumstances

ces

stances

Decision

Approved

presence of extenuating circumstances

Approved

presence of extenuating circumstances

Moved to Stage 2

on April 6, 2008

to understand the requests from SAB. Student asked to appear

Approved

presence of extenuating circumstances

Approved

relationship between Douglas College and SFU

evidence showing miscommunication and misadvice

Move to Stage 1

insufficient evidence provided request for further documentation

documentation required

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Information

Preliminary

Advice by University Staff

and not hear

Board unable to come to a favourable decision due to lack of evidence

Stage 2

Medical

proved

Student provided evidence of extenuating circumstances

Stage 2

Medical

proved

Student provides evidence of extenuating circumstances

Stage 1

Medical

proved

Student to provide further documentation

Preliminary

Personal, medical and work conflict

Moved to Stage 1

Student has grounds but more information is required.

Referred to Stage 1 from June 17/08

Medical

proved

Awaiting further documentation



Explanation	Decision
Case: Preliminary Work conflict Status: Approved Final: Student provides evidence of extenuating circumstances	Approved
Case: Preliminary Personal and work conflict Status: Tabled Final: Student to provide further information	Tabled
Case: Preliminary Personal and Medical Status: Approved Final: Student provides evidence of extenuating circumstances	Approved
Case: Preliminary Personal Status: Tabled Final: Insufficient evidence student to provide further information	Tabled
Case: Preliminary Medical Status: Tabled Final: Evidence provided is unclear. Student to provide further information	Tabled
Case: Preliminary Student unaware of drop deadline Status: Denied Final: Student does not provide evidence of extenuating circumstances.	Denied

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Decision

Approved

Tabled

Approved

Denied

Tabled for  
further info

Tabled

ing circumstances

18

ing circumstances

extenuating circumstances

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Type of Appeal	Explanation	Decision
Proactive withdrawal	Purpose: Preliminary Basis: Medical Result: Moved to Stage 1 Rational: Student to provide more information	Moved to Stage 1
Proactive withdrawal	Purpose: Preliminary Basis: Personal Result: Approved Rational: Student provides evidence of extenuating circumstances	Approved
Proactive withdrawal	Purpose: from October 29 <sup>th</sup> Stage 1 Basis: Medical Result: Approved Rational: Student provides evidence of extenuating circumstances	Approved
Proactive withdrawal	Purpose: Preliminary Basis: Personal and work conflict Result: Tabled Rational: Student to provide further information	Tabled
Proactive withdrawal	Purpose: Preliminary Basis: Personal Result: Tabled Rational: Student to provide further information	Tabled
Proactive withdrawal	Purpose: Preliminary Basis: Personal Result: Tabled Rational: Student to provide further information	Tabled

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Appeal	Explanation	Decision
Purpose: Preliminary Basis: Medical Result: Approved Rational: Student provides evidence of extenuating circumstances		Approved