

Senate Committee on University Teaching and Learning (SCUTL) Meeting Meeting Minutes ~ December 18, 2013

Attending: Panos Pappas, Chair, Stephanie Chu, Secretary, Prinne Pitre-Hayes, Bob Muir, Elaine Fairey, Fiona Shaw, Julian Christians, Nienke Van Houten, Kevin O'Neill, Nancy Johnston, Jon Driver, Bill Krane
Absent: Stuart Poyntz, Yoko Lu, Chris Groeneboef, Diana Cukierman
Scribe: Jennifer Kuang

TOPIC	DISCUSSION/DECISIONS	ACTION BY
1. Approval of Minutes and Agenda	<ul style="list-style-type: none"> The Agenda was adopted. The November 25, 2013 minutes were approved: Moved: Van Houten Second: Christians 	
2. Business Arising	The chair informed the committee that the TCEP final report would be discussed in the Senate Jan 6 meeting	
3. Presentation by VP Academic (Jon Driver and Bill Krane)	<p>Prof Driver</p> <ul style="list-style-type: none"> Desire to create a Task Force on Flexible Education that will perform a comprehensive evaluation of current practices and future opportunities for flexible education at SFU. It will consider the direction of teaching over the next 10-15 years, especially considering flexible education mediated by technology Lay out terms of reference clearly, develop an inclusive committee Details clarified in a memo circulated by Stephanie during the meeting <p>Prof Krane</p> <ul style="list-style-type: none"> TFFE will look at the range of instructional delivery that can enhance teaching experiences by technology (whether online or face-to-face) First focus: How technology can be used to enhance learning and experience Second focus: create different kinds of support models the university should embrace Responsibility falls to community. Multiple units need to come together to create a system/process of best delivery <p>Discussion</p> <ul style="list-style-type: none"> Adding special populations focus to each point (EAL, students with disabilities, etc. Integrate with publishing event that Stephanie, Elaine and Nancy are working on in LTCC <ul style="list-style-type: none"> Perhaps it can link to the Teaching & Learning Symposium in May? Membership The TFFE will supervise several working committees that will engage a wide part of the SFU community What is the long range outlook on this? <ul style="list-style-type: none"> By then, the task force would have identified certain areas of focus Develop an action oriented approach, responsibilities will be delegated Recommendations will come to SCUTL, and then to the Senate <p>Process</p> <ul style="list-style-type: none"> Committee will discuss the proposal via online communication Immediate reactions especially for major areas of concern should be given by Dec 20 More detailed discussion to take place in the first week of the Spring Semester 	

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	<ul style="list-style-type: none"> • We will report back to the VPA with suggestions by Jan 10 • There will be a vote at the Jan 16 meeting, or, if possible, earlier, via an on-line vote <p>Actions</p> <ol style="list-style-type: none"> 1. TLC will send out necessary documents to the entire committee, open a forum for discussion, and provide instructions for participation 2. The Chair will collate responses (comments, objections, corrections) and deliver to VPA by Jan 10 	<p>Jennifer PP</p>
4. TCEP Debrief	Tabled to the next meeting	
	The meeting was adjourned at 12:04 pm. The next meeting is on Wednesday, January 16 from 3:00 pm – 4:00 pm in EDB 7512 (TLC Seminar Room)	