



Senate Committee on University Teaching and Learning (SCUTL) Meeting
 Meeting Minutes ~ September 23, 2013

Attending: Stephanie Chu Secretary (and Acting Chair), Corinne Pitre-Hayes, Diana Cukierman, Elaine Fairey, Fiona Shaw, Nienke Van Houten, Julian Christians, Stuart Poyntz, Pappas
Absent: Chris Groeneboer, Bob Muir, Nancy Johnston, Carolyn Mamchur
Scribe: Maria Davis

TOPIC	DISCUSSION/DECISIONS	ACTION BY
1. Introduction	Introductions were made.	
2. Approval of Minutes and Agenda	x Minutes of the April 17, 2013 meeting were approved. Christians/Pappas x Agenda adopted. Shaw/Pappas	
3. Business Arising	None	
4. Election of Chair	MOTION: It was MOVED, SECONDED, AND CARRIED that Pappas be elected Chair for the 2013-2014 term. Christians/Cukierman	
5. Update on Teaching & Course Evaluation (TCE) Project Focus: Proof of Concept	x Corinne distributed and gave an overview of the Proof of Concept document x They tested an approach rather than a system. x 14 volunteers (instructors) participated in pilot x Online responses were very good x There was discussion on whether the option to give students bonus points filling in evaluation a good idea x Chairs will receive an email with a copy of the presentation and an invitation to chat prior to getting reports. x Corrine will ensure that the Proof of Concept document is not seen as a final recommendation x Next step to write everything up	
6. Roundtable Reports	Tabled	
	The meeting was adjourned at 1:30 pm. The next meeting is on Wednesday October 30 from 11 am to 12:00 pm	