

SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

January 7, 2016 ~ 2:30 pm – 4:30 pm
Strand Hall ~ Room 3171

Curriculum Web Page Update

J. Hinchliffe showed the committee the new undergraduate curriculum website housed on the SCUS webpage. G. Myers encouraged the committee members to send ideas about what they would like to see on the new website to J. Hinchliffe. G. Myers also asked if the document handling information would be included in the new website. G. Myers encouraged C. Murray to go over the document handling procedures.

1. Approval of the Agenda

The Agenda was approved as presented.

2. Approval of the Minutes of December

The minutes were approved as presented.

3. Old Business

a. SCUS Subcommittee (SCUS 15-32)

N Grade (SCUS 15-32b)

Motion 1

It was moved by A. Gemino and seconded by C. Murray.

“that SCUS approve and recommend to Senate- the Calendar language change to the N Grades to read as follows effective Summer 2016:

The letter grade N (incomplete) is given when a student has enrolled for a course, but did not write the final examination or otherwise failed to complete the course work, and did not withdraw before the deadline date. An N is considered an F for purposes of scholastic standing.

To achieve a different evaluation, and subject to the repeat policy, a student who receives a grade of N must normally repeat the course for credit.

CARRIED

Senate discussed a previous version of this motion and debated over the word "must" versus "normally" and "expected" versus "will" causing this motion to return to SCUS.

1. Notice of Motion

(i) Final Examinations (SCUS 15-32c)

DEFERRED

J. Hinchliffe will redo the motion based on a version that was agreed upon previously and send out to the group. Secretary Note: SCUS had previously agreed to defer all items related to exams to the working group to develop a comprehensive policy.

2. Notice of Motion

(i) Residency requirements (SCUS 15-32d)

(ii) Post Baccalaureate Diploma Program Transfer Credit (SCUS 15-32e)

DEFERRED

G. Myers encouraged members to get feedback from their groups regarding these motions. SCUS will return to these items after March.

4. New Business

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change for ARCH 479 and 480 effective Fall 2016.”

CARRIED

Motion 5

It was moved by A. Clapp and seconded by M. Lechner.

“that SCUS approve under delegated authority and send to Senate for information the requirement changes to the Cultural Resource Management Certificate effective Fall 2016.”

CARRIED

The Cultural Resource Management Certificate has 39 credits. S. Rhodes asked if per University policy certificates are limited to 30 units. J. Hinchliffe pointed out that 30 units is a guideline and that certificates can exceed the 30 units. The Cultural Resource Management Certificate is being proposed as having more credits than normal and the question was also raised about overlap with a degree program. A. Clapp pointed out that as it is a professional certificate, the requirements are necessary. The following policy was also noted during the meeting:

Upper division courses are assigned to one program (Honours/Major/Minor), but not to both programs.

Units applied to one certificate may also be applied to Honours/Major/Minor degree programs, but may not be applied to another SFU certificate or diploma.

2. Department of Geography (SCUS 16-04b)

(i) Deletion of GEOG 268

Motion 6

It was moved by A. Clapp and seconded by C. Murray.

“that SCUS approve under delegated authority and send to Senate for information the deletion of GEOG 268 effective Fall 2016.”

CARRIED

5. Other Business

a. Non-credit Courses

J. Hinchliffe pointed out that across the university academic units are offering a variety of “introductory” courses. Some are not for credit courses (ie. STT EXPL 101), some are for credit (ie. STAT 180), some are non-academic (ie. Beedie Milestones). These types of courses seem to be coming more often and given that one of the recommendations from the Flexible Learning Task Force is the creation of an SFU 101 mandatory course, do we need to revisit these others. M. Lechner remarked that his faculty would certainly appreciate having a framework to guide the creation of non-

