

# SENATE COMMITTEE ON UNDERGRADUATE STUDIES

## MINUTES

### 1. Approval of the Agenda

G. Agnes requested that the Applied Sciences agenda item SCUS 13-10a be moved to the end of the agenda so he may participate in the discussion.

#### Motion 1

It was moved by D. Kugler and seconded by S. Richmond

“that SCUS approve the agenda as amended.”

CARRIED

### 2. Approval of the Minutes of February 7, 2013

#### Motion 2

It was moved by D. Kugler and seconded by L. Legris

“that SCUS approve the minutes of February 7, 2013 as presented.”

CARRIED

### 3. Old Business

#### a. IAT 210

1. Library Assessment for the new course proposal, IAT 210 approved at the February SCUS meeting has been completed.

## **b. Faculty of Arts and Social Sciences (SCUS 13-05)**

### **1. Department of French (SCUS 13-05a Revised)**

#### **Motion 3**

It was moved by P. Pappas and seconded by L. Legris

“that SCUS approve and recommend to SCUP the Full Program Proposal: Minor in French Language.”

CARRIED

S. Rhodes reminded the committee when approving W courses to ensure that the W is notated on the appropriate documentation as this makes a significant difference for the students planning their academic programs.

### **2. Department of Philosophy (SCUS 13-05g)**

- (i) Lower Division Requirement changes to the Philosophy Minor Program (DEFERRED again)

## **4. Business Arising**

### **a. EAS Proposal Update – G. Myers (SCUS 13-05)**

The Chair gave a brief update on the EAS proposal.

He stated J. Driver supports and agrees that further conversations are needed between the Faculty of Education, Susan Rhodes and others on how to deal with EAS issues in the long run. P. Pappas informed the committee that the Department of Linguistics is home to the EAS Proposal and that he sits on the committee involved in the creation of the EAS.

J. Hinchliffe will forward all relevant emails to P. Pappas regarding initial discussions of the EAS proposal.

## **5. New Business**

### **a. Withdrawals for Extenuating Circumstances (SCUS 13-07)**

#### **(i) Report**

C. Di Francesco and J. Hinchliffe answered questions posed by the committee members with regard to the number of WE claims received by Student Services and explained certain aspects of the report.

P. Gallilee requested that future reports have male and female enrollment figures to better compare the number of WE claims received by gender.

(ii) Updated Guidelines for discussion

J. Hinchliffe met with Rob Cameron last year for feedback which helped with the drafting of an updated set of guidelines.

The proposed key changes:

Deadline changes

- Make it less confusing for students to know when the deadline actually occurs i.e. end of term (April 30, August 31, December 31)

Students asking for Withdrawal Under Extenuating Circumstances after a considerable amount of time has passed.

- Should there be a time limit of 2 years?
- Should there be a "Forgiveness Clause" where the student's academic history will be considered along with current performance







**e. Faculty of Environment (SCUS 13-11)**

**1. Environment One: Summary (For Information Only)**

A. Clapp gave a brief background of this program. He explained that there will be two new courses added to the already existing seminars.

**f. Beedie School of Business (SCUS 13-12)**

**Motion 15**

It was moved by S. Spector and seconded by M. Lechner

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposals:  
BUS 301-2, Foundations for Collaborative Work Environments  
BUS 396-3, Directed Studies effective Fall 2013.”

CARRIED

**Motion 16**

It was moved by S. Spector and seconded by D. Kugler

“that SCUS approve under delegated authority and send to Senate for information the Upper Division requirement changes to the Information in Systems in Business and Computing Science Joint Major Program effective Fall 2013.”

CARRIED

There was a suggestion to change the wording to make clearer for the students of what the requirements are. Delete the 47 units and add in...complete all of...and one of...and one of...

**g. Faculty of Education (SCUS 13-16)**

**Motion 17**

It was moved by S. Richmond and seconded by D. Kugler

“that SCUS approve under delegated authority and send to Senate for information the prerequisite change for EDUC 327, 437, 484 effective Fall 2013.”

CARRIED

**Motion 18**

It was moved by S. Richmond and seconded by D. Kugler

“that SCUS approve under delegated authority and send to Senate for information the 9



- (ii) Prerequisite change to ENSC 220, 380
- (iii) Requirement changes to the Engineering Science, Major, Computer Engineering Option
- (iv) Requirement changes to the Engineering Science, Major, Electronics Engineering Option
- (v) Requirement changes to the Engineering Science Major, Systems Option
- (vi) Requirement changes to the Engineering Science Honours, Biomedical Engineering Option (deletion of the three concentrations)
- (vii) Requirement changes to the Engineering Science Honours, Computer Engineering Option
- (viii) Requirement changes to the Engineering Science Honours, Electronics Engineering Option
- (ix) Requirement changes to the Engineering Science Honours, Engineering Physics Option
- (x) Requirement changes to the Engineering Science Honours, Systems Option

These agenda items (ii) – (x) were also deferred as they rely on the new courses being approved.

## **6. Other Business**

### **a. WQB Requirements for Second Degree (SCUS 13-13)**

#### **Motion 21**

It was moved by R. Cameron and seconded by L. Legris

“that SCUS approve and recommend to Senate the exemption from WQB requirements for second-degree students, with the exception of the upper-division W in the major and a three-unit Q requirement be made permanent effective Fall 2013.”

CARRIED

### **b. Course Withdrawal Notation change (SCUS 13-14)**

#### **Motion 22**

It was moved by P. Pappas and seconded by S. Spector

“that SCUS approve and recommend to Senate that students withdrawing from courses during week 3 of the term will have a WD standing recorded on their academic record.”

CARRIED

Minutes prepared by R Balletta  
Meeting adjourned at 5:00 pm