

SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MINUTES

October 11, 2018 ~ 2:30 pm– 4:30 pm
STRAND HALL ROOM 3171

Attendees:

a. Beedie School of Business

- (i) Course number and equivalent statement change for BUEC 232 (Fall 2019)
- (ii) Prerequisite change for BUS 330, 331 and 339

b. Faculty of Science

1. Department of Statistics and Actuarial Science

- (i) Description change for ACMA 438
- (ii) Description change for STAT 438

2. Department of Biological Sciences

- (i) Description change for BISC 446

3. Department of Biomedical Physiology and Kinesiology

- (i) Description change for BPK 453

4. Department of Chemistry

- (i) Description change for CHEM 408

5. Department of Mathematics

- (i) Description change for MATH 486

6. Department of Molecular Biology and Biochemistry

- (i) Description change for MBB 452

7. Department of Physics

- (i) Description change for PHYS 437

NEW COURSE PROPOSALS

a. Beedie School of Business (SCUS 1661)

Motion 3

b. Faculty of Science (SCUS 1862)

1. Department of Biological Sciences

Motion 4

It was moved by C. Lowenberger and seconded by S. Poyntz

“that SCUS approve under delegated authority and send to Senate for information the New Course Proposal: BISC 212-3, Biological Research effective Summer 2019.”

- Upper division requirement changes to the Sustainable Business Joint Major
- Requirement changes to the Business and Economics Joint Honours
- Requirement changes to the Business Administration Major and Honours
- Requirement changes to the:
 - Business & Mechatronics Systems Engineering Double Degree
 - Business & Economics Joint Major effective Summer 2019.”

CARRIED

S. Spector spoke to the items from the Beedie School of Business and explained that they included minor editorial changes. These items were brought forward for discussion to help identify changes that should be reviewed by SCUS and which should be submitted as Calendar edits. The Secretary added that there are occurrences where a minor editorial change can affect other requirements for other programs ; therefore SCUS would need to review those changes for approval. He will bring a few examples to the next SCUS meeting for further discussion.

Discussion ensued regarding items that are considered minor editorial changes , those that would be reviewed/approved by SCUS and issues that may arise if not reviewed/approved by SCUS.

There was further discussion regarding which concentrations are shown on parchments. For new concentrations, if the intent is to display parchments for accreditation requirements or other special reasons, this would be submitted to SCUS for approval.

6. Other Business

a. Summary SCUS Transmittal Memos

The Chair spoke to this agenda item and presented the new format for SCUS transmittal memos used when sending documents to Senate. The new format will reduce the volume of document pages submitted to Senate for review. Substantive changes requiring a motion would be submitted with supporting documents; however, for minor items (course/program changes, new courses), only a summary transmittal memo will be submitted with links to the original documents in the DocuShare document repository .

b. Scheduling Policy (no documents) (For Discussion)

This item was withdrawn and will be discussed at a special meeting.

Meeting adjourned at 3:19 pm
Minutes prepared by R. Balletta