SIMON FRASER UNIVERSITY
Senate Committee on International Activities (SCIA) MEETING
Meeting Minutes

Date:	May 11, 2011	
Location:	Finance Boardroom, Strand Hall	
Present:	James Busumtwi-Sam (Chair) Tom Nesbit David Newman Sam Black	Ian Andrews William Radford Kate Ross Shaheen Nanji (Non-Voting) Kate Jennings (Non-Voting) Sarah Orr (Secretary, Non-voting)
Absent:	Cenk Sahinalp Criag Janes Anton Bezglasanyy Lindsay Neilson (Non-voting) Joan Sharp Li-Jeen Broshko	Guests
Start Time:	11:30 a.m. **End Time:** 1: p.m.	

1. Approval of the Agenda
    Item 13 was moved to the July Meeting.
    *13. For Information: Renewal of MOU between Simon Fraser University (Faculty of Science)
    and Hakkaido University (Faculty of Science), located in Sapporo, Japan.*
    Item 4 moved to 18
    Moved: W. Radford   Second: I. Andrews   - Approved

2. Approval of the Minutes for March 9, 2010
    Moved: S. Black   Second: T. Nesbit   - Approved

3. Business arising from the minutes.
    There was no business arising from the minutes.

4. For Discussion: SCIA Meeting Dates, Deadlines and Review (Terms of Reference).
    *SCIA Meeting dates were changed to bi-monthly. For the remainder of 2011, the following
    meetings remain, July 13, September 14 and November 9. Electronic mail will no longer be used
    as a form of approval the SCIA Chair may choose to call an emergency meeting in urgent
    circumstances. The SCIA Chair will request a formal review of the SCIA Terms of Reference and
    administrative process.*

5. For Information: 2010 SCIA Annual Report sent to Senate for April 4th, 2011 Meeting.
    Chair James Busumtwi-Sam attended the Senate meeting on April 4th.

6. For Information: Renewal of the following student exchange agreements - Chinese University of
    Hong Kong and Universite catholique de Louvain [Kate Jennings, SFU International].

7. For Information: Outcome of email approval, EDUC 861 - M.Ed. Field Experience in Australia (Curtin University and Griffith University) [David Zandvliet, Faculty of Education].
Approved by email

8. For Information: Outcome of email approval, MOU between Simon Fraser University and Southeast Asian Ministers of Education (SEAMEO) Regional Training Centre Ho Chi Minh City, Vietnam [Dr. Robin Brayne, Faculty of Education].
Approved by email

   For information: Outcome of email approval, HRSDC Student Mobility Project Proposal: Internationalizing Future Teachers [Ian Andrews, Faculty of Education].
Approved by email

9. For Information: Outcome of email approval, MOU between Simon Fraser University and Hanoi School of Public Health, National Institute of Public Health (Hanoi, Vietnam) [Faculty of Health Sciences].
Approved by email

10. For Information: Outcome of email approval, Canada-EU Program for Cooperation in Higher Education, Training and Youth. Proposal Name - Global City Journalism: Local Voices and International Perspectives in Cross-Cultural Story-telling [Alison Beale, School of Communication].
Approved by email

11. For Information: Outcome of email approval, Simon Fraser University proposal titled DIDAC-TIC, (Dimension Internationale et Dimension Académique Concertées par les Technologies de l'Information et de la Communication), a student exchange and mobility project [Faculty of Education in collaboration with the Office of Francophone and Francophile Affairs].
Approved by email

12. For Information: Expression of Interest between Simon Fraser University and the Early Childhood Development Support Program – Bangladesh (ECDSP-B), Aga Khan Foundation [Shaheen Nanji, International Development and Faculty Engagement].

13. For information: Changes to format of SCIA annual reporting for exchanges and field schools [Kate Jennings, SFU International].

14. For Discussion: Opt out routing sheet specifically for the development of Bilateral Student Exchange Agreements [Kate Jennings, SFU International].

15. For Discussion: Processes and recording of Letters of Intent [Kate Jennings/William Radford, SFU International].

16. Other business: No other business to report

17. Confirmation of next meeting July 13, 2011.