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A formal proposal to discontinue the certificate will be submitted to SCCS at some point.

Action: The Chair will bring forward to Dean's Council a yearly reminder that submission for changes to non-credit certificates and diplomas must be sent to SCCS and that the SCCS would appreciate general updates on non-credit activities offered outside of Continuing Studies.

Action: The Chair will also prepare a package of information about the SCCS and its approval process for deans and directors.

5. **Proposal Templates for Information**

Continuing Studies' proposal templates for new certificates and diplomas and a revision proposal were circulated for information.

6. **Suspended Non-credit Certificates and Diplomas**

The list of non-



Approved

9. **Proposal: Advanced Evaluation Certificate**
Shanthi Besso, Associate Director, Leadership and Community Building Programs, presented a proposal for a new certificate using a blended delivery model. The program will support learners to use evaluation as