



MINUTES

In Attendance:

Yvonne Tabin, Dean, pro tem, Lifelong Learning (Chair)

Gwen Bird, Library

David MacAlistar, Senator

Lyn Bartram, Senator

Stephen Spector, Beedie School of Business

Rebecca Cox, Faculty of Education



for discontinuation be done which means that if there were interest in bringing forward a dormant program it would need to be presented as a formal proposal for new program to SCCS.

Action: The Chair will clarify whether Sustainable Community Development should be on the discontinued list.

Action



math, and clarification regarding library resources.

The Chair called for a motion to approve the proposal with recommendations suggested.

Moved: Stephen Spector

Seconded: Tracey Leacock

Approved

13. **Proposal: Applied Project Management Diploma: Changes**

Raveen Sanghera, Associate Director, Career and Professional Programs, provided an overview of suggested changes. Changes include a name change from “Diploma in Applied Project Management” to “Project Management Certificate”, some course name changes, one course discontinued, an increase from 126 hours to 133 hours, and from 18 days to 19 full days of instruction. These changes will better serve student educational needs and marketability of the certificate.

The Chair called for a motion to approve the proposal as presented.

Moved: Tracey Leacock

Seconded: Stephen Spector

Approved

14. **Proposal: Applied Business Analysis Certificate: Changes**

Raveen Sanghera, Associate Director, Career and Professional Programs, provided an overview of suggested changes. Changes include a name change from “Certificate in Applied Business Analysis” to “Business Analysis Certificate”, some course name changes, one existing course discontinued, another added, an increase in hours from 126 to 135 hours, and from 18 days to 19 full days.

The Chair called for a motion to approve the proposal as presented.

Moved: Gwen Bird

Seconded: Stephen Spector

Approved

15. **Approval of Continuing Studies Non-credit Certificate and Diploma Graduates**

The Chair called for a motion to approve the list of 379 students who successfully completed the requirements for non-credit certificates and diplomas offered through Continuing Studies.

Moved: Peter Ruben

Seconded: Lyn Bartram

Approved

16. **Other Business**

No other business.

17. **Fall 2016 Meeting – Timing of meetings**

In order to accommodate marketing timelines for Lifelong Learning it was agreed to hold the spring SCCS meetings at the end of April and the fall meetings at the end of September.

18. **Adjournment**

Meeting adjourned at 11:40 am.