

MINUTES

In attendance:

Helen Wussow, Dean, Lifelong Learning (Chair)
Gwen Bird, Library
Lynne Quarmby, Molecular Biology and Biochemistry
Julian Guttman, Biological Sciences
Tracey Leacock, Senator (at-large)
Stephen Spector, Beedie School of Business
Sylvia Gajdics, Convocation Senator
Uliana Park, Student (

5. **Proposal: Apex Certificate Program**

Mary Ellen Kelm, Associate Dean, Graduate Studies brought forward an existing non-credit program for review and adjudication by the SCCS. The Apex Certificate Program was not previously approved by SCCS and does not meet the requirements set forth under the Criteria and Guidelines. Thus, the program will be grandfathered. The program is in its second year and is now fully enrolled. It was suggested that

The Chair called for a motion to approve the proposal as presented.

Moved: Stephen Spector
Seconded: Sylvia Gajdics
Approved

10. **SCCS Annual Report to Senate 2013 - 2014**

The Chair called for a motion to approve the SCCS Annual Report to Senate 2013 – 2014.

Moved: Tracey Leacock
Seconded: Sylvia Gajdics
Approved

11. **Approval of Continuing Studies Non-credit Certificate and Diploma Graduates**

The Chair called for a motion to approve the list of students (237) who successfully completed the requirements for non-credit certificates and diplomas offered through Lifelong Learning.