



- e. technical staff representation (either an animal care, an animal facility, or an animal research technician); and
  - f. student representation (graduate and/or undergraduate).
- 2.2.2 The Director or the person responsible for the management of the Animal facilities should be included on the UACC.
- 2.2.3 The UACC must have a Chair who should not be directly involved in the management of the institutional Animal facilities, nor be the consulting veterinarian for the institution, nor be involved in the preparation of a significant number of the protocols to be reviewed by the committee, in order to avoid potential conflicts of interest. Provision should be made to co-opt other persons to the UACC as the need arises.
- 2.3 Meetings and Quorum
  - 2.3.1 A reasonable quorum, such as a majority of the members, should be established for UACC meetings.
  - 2.3.2 Meetings should be scheduled at times that are convenient for all members, including community representatives.
- 2.4 Role of the University Animal Care Committee
  - 2.4.1 The committee's role and responsibilities are set out in Policy R20.03 and in the Treatment of Animals in Research and Teaching Procedures.