November 22, 2018 R10.01

Revision No.

1.0

Policy Authority: Vice President, Research and International

Parent Policy: External aVU</MCIDh!a5u – .Jc2¤.C Ää ó :A " ó1ya ÚM>LnB! ä jGÄ zB Mæ "¤" ¤Ñ

2.1 Research Funding Agreements
refers to agreements with the University to provide funding intended for research purposes, whether the agreement would be considered a grant, contract, contribution agreement, or whether the agreement takes any other form, and whether it is legally enforceable or not.

2.2 Research
refers to an undertaking intended to extend knowledge through a disciplined inquiry and/or systematic investigation.

2.3 Indirect Costs of Research
refers to those costs which are real but not easily identifiable with a particular research project such as, but not limited to, utilities, the provision of institutional facilities, space, accounting, payroll and personnel services, or janitorial services

3.0 PROCEDURE

3.1 Application/Proposal Stage
Before submission to an external sponsoring agency, every application or proposal for externally sponsored research must be approved internally. Internal approval requires that:

3.1.1 the application or proposal be signed in accordance with any applicable requirements;

3.1.2 the "Research Funding Approval Process" be completed and signed/approved by the required individuals (see 3.4); and

3.1.3 Conflicts of Interest be declared as part of this process, as outlined in Policy GP 37.

3.2 Indirect Costs must be included in the agreement budget as specified in