



**SIMON FRASER UNIVERSITY
Policies and Procedures**

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July 27, 1995 Approved by Board
September 18, 1995 Approved by Senate

Number.
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Appendix-Approved by Board May 28, 2004 and by
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Revision No. B

Presidential Search Committee

Members	
Chair of the Board of Governors (or designate) shall chair the Committee	
2 Members, Board of Governors	Appointed by Chair normally from OIC members
Vice-President or Associate Vice-President	Selected by the Vice-Presidents
3 Faculty Members	Elected by and from the faculty members jointly with no more than one to be elected from any Faculty.
2 Deans	Selected by the Deans after faculty members have been elected
1 Employee	Elected by and from continuing employees who are not faculty members
2 Students	Elected by and from the student body
President of Faculty Association or designate	
President of Undergraduate Student Society or designate	
President of Graduate Student Society or designate	
President of Alumni Association or designate	

- 1.7 Bring to the Board within the requisite time, one recommendation or ranked recommendations for appointment to the position which have the clear support of the Committee.

2. Committee procedures

- 2.1 The search procedure shall usually begin no later than 15 months prior to the expected date of the appointment.
- 2.2 The Registrar and Senior Director, Student Enrollment shall be responsible for conducting elections for Search Committees.
- 2.3 A quorum shall be 60% of the membership of the Committee.
- 2.4 The Committee shall elect a Vice-Chair from among its members by the time the position profile has been completed.
- 2.5 The *Freedom of Information and Protection of Privacy Act*

- 1.3 The review shall be undertaken expeditiously, normally within a two-month period. Care must be taken during this period to ensure that the incumbent's ability to carry out his/her responsibilities is not undermined by the process.
- 1.4 The quorum for the Review Committee will be 50% + 1. The decision of the committee shall be made by a simple majority vote, and will be forwarded to the Board of Governors.

2. Re-Appointment Review Committee Membership

Members	Conditions
Chair of the Board of Governors (or designate) 2 Members, Board of Governors	Chair Appointed by the Chair, normally from OIC members