3. *EDI Support*. To ensure the efforts of the Advisory Committee are accountable to SFU's Equity, Diversity, and Inclusion objectives, the Research in Equity lead will provide support to the Chair and Advisory Group. The Research in Equity Lead can:
   a. support data collection on and monitoring of the nominee and awardee pool;
   b. support the Advisory Committee to ensure career interruptions do not unduly influence assessments of performance and accomplishments;
   c. develop nominee ranking matrices based on Advisory Group's assessment of criteria and ranking; and
   d. provide opportunities for implicit bias training.

MEMBERSHIP

The Advisory Committee shall consist of a minimum of eight members and a recommended maximum of twelve members. Members should have a demonstrated record of participation on peer review committees, such as having served on a Tri-Agency panel. The committee of peers will make consensus based recommendations to the VPA and VPRI.

Members may not be eligible for a Distinguished SFU Professorship themselves. In order to ensure disciplinary diversity, at least one member should be present from each faculty:
- VPA and/or VPRI or designate (Chair)
- Beedie School of Business
- Faculty of Applied Sciences
- Faculty of Arts and Social Sciences
- Faculty of Communication and Technology
- Faculty of Education
- Faculty of Environment
- Faculty of Health Sciences
- Faculty of Science

The length of appointment for members of the Advisory Committee begins September 1 for three years, ending on August 31. Members may be re-appointed for one additional three-year term. Member appointment needs to be staggered to ensure continuity of the Advisory Committee.

COMMUNICATIONS

Members communicate through meetings and email for meeting agendas, minutes, and supporting documents. Results for successful nominations will be communicated out from the VPA and VPRI offices.

The current list of Advisory Committee members and successful Distinguished Professors will be announced through SFU communications channels and will be profiled online.

MEETINGS

The Advisory Committee will meet annually to consider all complete nominations submitted, and will make a recommendation to the VPA and VPRI in respect of which nominees, if any, should receive the Distinguished SFU Professor Designation.

Format for the Advisory Committee meetings will be as follows:

Frequency: Annual meeting to review procedures and evaluate success of program meeting EDI requirements – with additional meetings during review time.
Length: 2 hours
Suggested Schedule[1]:
- 2nd