



SIMON FRASER UNIVERSITY
Policies and Procedures

Date
October 1, 1992

Number
A 13.06

Revision Date

Revision No.

Responsibilities of Deans of Faculties

1. The Dean shall be responsible to the Vice-President, Academic for the administration of the Faculty and shall exercise the following duties as with (th56.7(policy).6ties and J2.68314 -1.2113 TD-0.0232 Tc0.0281 Twdry)51

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3. The Dean shall chair a co

¹ in the Faculty. It is the Dean's responsibility to consult with the Chairs on the development of policies and general directions for the University, and to provide the University Administration with the views of the departments on issues and plans.

- 4. The Dean shall develop a budget for the administration of the Faculty which conforms with University practices and shall be responsible for ensuring that the budget is expended in keeping with the general objectives towards which the budget was developed.
- 5. The Dean shall maintain links between the Faculty and other Faculties and with the Deans of Graduate Studies and Continuing Studies. The Dean shall also establish and maintain links with other institutions and academic bodies, both provincial and national.
- 6. The Dean shall support curriculum development and the initiation and development of new undergraduate and graduate programs in line with the University's overall programming objectives.
- 7. High standards of teaching, methods of evaluating teaching effectiveness and grading practices shall be encouraged by the Dean.
- 8. The Dean shall foster and encourage research within the Faculty.
- 9. The Dean's position is a highly responsible one, requiring full-time attention. Nevertheless, Deans should maintain contact with their discipline during the term of office.
- 10. The Dean shall serve on Senate and other University Committees as required and shall report to the official bodies of the University and to University administrative officers on academic and administrative developments relating to the Faculty. The Dean shall carry out such other duties as may be assigned by University bodies, the President, and the Vice-President, Academic.

¹ Chairs include Directors of Schools and, in non-departmentalized Faculties, Directors of Programs