School of Mechatronic Systems Engineering
Directed Studies / Special Project Request Form

Student Name:	Student Number:	SFU Email:
Course Title:	Course Number:	

Have you taken any other directed studies / special project lab course?   Yes __No_____
Name of your capstone project supervisor (if applicable):
Is your capstone project related to this proposal?   Yes _____   No _____ If yes, please explain:
Is this directed studies course similar to an existing MSE or SFU course? Yes _____   No _____ If yes, please answer the following two questions: a.   Name and course label of the existing MSE / SFU course: _____ b.   Is the course scheduled to offered in the same semester as this directed studies course?   Yes _____   No _____ c.   Do you meet all the prerequisites of the above course?   Yes_____   No_____
Semester / academic year you wish to do the directed studies / special project:
By signing this form, I confirm that my capstone proj is not directly related to this application. Student's signature: Date:

Supervisor Name:	Supervisor Signature Date:
Supervisor Comments:	

This form should be accompanied by detailed documentation including but not limited to the following:

- ™ Advising transcript
- ™ Syllabus (include the name of the textbook if applicable) / Abstract
- ™ Expected outcomes
- ™ Scheduled meetings with the supervisor(s)
- ™ Expected workload (hours per week)
- ™ Assessment process

A final report must be submitted to the Undergraduate Program Assistant at mseupa@sfu.ca for UCC Chair approval. If the final report is not received by the grades deadline set by the Registrar's office, a grade of DE will be assig ee2.6 1.cnfastUCC Chair Name:

The assessment of the Directed Studies course is based on CEAB graduate attributes and is expected to measure the indicators related to Attributes A1 to A5 with a caveat that the Attribute A4 is at least 25% and the AU associated for engineering design is at least 25%. The following list is recommended.
Attribute A1: Indicators A1.3
Attribute A2: Indicators A2.2 and A2.3
Attribute A3: Indicators A3.2 and A3.3
Attribute A4: Indicators A4.3 (at least 25%)
Attribute A5: Indicators A5.1 and A5.2

To be filled by the instructor:

Attribute	Indicator	Weighting
Attribute A1		
Attribute A2		
Attribute A3		
Attribute A4		
Attribute A5		
Attribute A6		
Attribute A7		
Attribute A8		
Attribute A9		
Attribute A10		
Attribute A11		
Attribute A12		