

## MSc Defence Checklist and Deadlines for Students

	Fall 2024	Once a proposed defence date has been decided with your supervisor & examining committee, work backwards to meet your deadlines.
Early Completion deadline	October 1, 2024	
Last day to defend	December 13, 2024	
Last day to submit thesis to the library	December 24, 2024	

Early completion deadlines can be found here: <http://www.lib.sfu.ca/help/publish/thesis/submission/deadlines>.

ASAP: Visit the Library Thesis Office website for important information & to book an appointment with the Theses Office (highly recommended): <https://www.lib.sfu.ca/help/publish/thesis/help>

### FIVE WEEKS BEFORE YOUR PROPOSED DEFENCE DATE:

Submit the following to the Graduate Program Assistant (GPA) at [mathgsec@sfu.ca](mailto:mathgsec@sfu.ca):

Approval of the MSc Examining Committee Form to be completed with your supervisor with required signatures.

This form is available here: <http://www.sfu.ca/math/graduate/current/thesis-defence.html>

A copy of the Research Ethics Approval letter (if required).

A short CV from the Examiner, only if they are from outside SFU (request from your Supervisor).

A copy of your Abstract.