



The SSHRC Institutional Grants (SIG) Advisory Committee provides input, advice, and guidance to the Vice-President, Research and International (VPRI) or their Delegate, in the adjudication of the SSHRC Small Explore Research Grants and VPR Travel Grants, Social Science and Humanities.

Simon Fraser University is an institution whose strength is based on our shared commitments to diversity, equity and inclusion. Diversity is an underlying principle of our Strategic Vision, which
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- Prepare letters to applicants informing them of the Committee's decisions;
- Maintain budget control of the SSHRC Institutional Grant and any additional associated funds including establishment of research grant accounts for grantees.

This document will be revisited once a year to ensure the terms of reference for the SIG Committee are in alignment with SFU's Equity and Diversity Objectives and commitment to equity, diversity, and inclusion. The following strategies are offered in furtherance of fulfilling this commitment:

1. *Diverse Committee Membership.* By including members from stakeholder Faculties, the SIG Committee will reflect the disciplinary diversity of SFU. It is also critical the membership of the SIG Committee reflects the diversity of the researchers it represents; a matrix tool is being developed as a means for assessing the diversity of the SFU community.
2. *EDI Awareness, Data Collection, & Monitoring.* To ensure the Advisory Committee appreciates the diverseness of Academic Publications throughout the SFU community, the Committee will:
 - Participate in implicit bias training;
 - Develop clear selection criteria prior to vetting of nominations that applies consistently to all nominees;
 - Document reasons for every decision, negative or positive;
 - Collect data on the diversity (e.g. Faculty, field of study, demographics) of the pool of nominees and awardees, and course correct when necessary to address any potential emerging biases throughout the process.

