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**Academic Information Report - Faculty of Communication, Art & Technology**

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**STUDENTS**

All data in this section are reported based on the fiscal year, which consists of the summer, fall and spring terms. Unless otherwise stated, data are as of the end of the third week of classes each term, except for enrolments in the summer session, which are as of the end of the first week of summer session classes.

**1. Applications.** A completed application is an application for first choice faculty/program that contains all the items requested by SFU that would allow SFU to evaluate the applicant for admission. Data is sourced from Business Analysis & Assessment (BAA) within Student Services.

**2. Admissions.** Data is

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3. Students enrolled only in a graduate certificate program  
(Total units taken by graduate students) / 18
4. Unit fee programs (excluding #3 above)  
(Total units taken by graduate students) / 24

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Total non co-op graduate AFTE for a term



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**6. Annualized Graduate Headcount.** The annualized graduate headcount is the sum of graduate students in the summer, fall and spring terms divided by three. Since headcounts are calculated this way, headcounts may be fractional. A Special student is a person who has at least a Bachelor's degree, or equivalent, and wishes to take specified courses but is not seeking a degree from SFU. A Qualifying student is a person who is working either to improve their CGPA in order to meet the minimum SFU

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they graduated with an SFU undergraduate degree from any faculty by the end of Summer 2022  
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undergraduate degree (from any faculty) by the end of their second year (term 6 following admission; based on completion term, not convocation date). For example, undergraduate degree students who were admitted in Fall of 2018 (1187) into the Faculty of Science will count as “retained to year 2” if they either registered again (in an undergraduate degree program in any faculty) in Fall 2019 (1197), Spring 2020 (1201) or Summer 2020 (1204), OR graduated with an SFU undergraduate degree from any faculty by the end of Summer 2020 (completion term). Registration data are taken at the official reporting date (generally end-of-week-3) each term. Where possible, faculty is adjusted to current faculty structure. *Source: IRP.*

**17. Undergraduate Retention Rate: Year 1 to Year 3 (by Admission Year).** The methodology is the same for each year, but using 2018/19 as an example: the cohort for each faculty consists of all new undergraduate students admitted in the 2018/19 fiscal year (term 1184, 1187, or 1191), who were in an undergraduate degree program or major-level plan in that faculty in their first term (exchange, visiting and irregular students are excluded). Students may be in more than one faculty. The retention rate is the percentage of these students who either registered in an undergraduate degree program at SFU (in any faculty) during year 3 (terms 7, 8 or 9 following admission), or graduated with an SFU undergraduate degree (from any faculty) by the end of their third year (term 9 following admission; based on completion term, not convocation date). For example, undergraduate degree students who were admitted in Fall of 2018 (1187) into the Faculty of Science will count as “retained to year 3” if they either registered again (in an undergraduate degree program in any faculty) in Fall 2020 (1207), Spring 2021 (1211) or Summer 2021 (1214), OR graduated with an SFU undergraduate degree from any faculty by the end of Summer 2021 (completion term). Registration data are taken at the official reporting date (generally end-of-week-3) each term. Where possible, faculty is adjusted to current faculty structure. *Source: IRP.*

**18. Graduate Retention Statistics (by year of Admission to Program).** Data excludes students who withdrew from their programs before the end of the third week of classes of their first term. Early withdrawals are students who withdrew from their program after the third week of classes of their first term and before completing their second term. Withdrawals include students who transferred to another program at SFU, except students who transferred from a master’s to a doctoral program within the same department, who are only reported under the doctoral program. Percentages may not add up to 100% due to students who withdraw or complete in more than the specified number of years (6 for masters, 8 for doctorates). Data is reported based on elapsed time since starting the program, including terms of non-registration. *Source: IRP – graduate retention database.*

**INSTRUCTIONAL RESOURCES**

**19. FTE Continuing Faculty Line (CFL).** CFL faculty includes continuing research faculty (i.e. professors, associate professors, assistant professors, and instructors), continuing teaching faculty (i.e. university lecturers, senior lecturers, lecturers, and lab instructors), continuing grant tenure faculty, and continuing practitioner faculty. Academic positions of Deans, VPs and the President are excluded. CFL on 100% long-term disability are excluded. FTE data is as of March 31<sup>st</sup> of each year. *Source: IRP – Faculty Renewal Planning Database.*

**20. FTE CFL by Rank.** Lecturer includes university lecturers, senior lecturers, and lecturers. Currently gender data is based on information in the system that only allows for the following values for faculty and staff: male, female, unknown. The university is currently considering revised data collection methods to collect data beyond these values to better reflect the spectrum of gender identities. *Source: IRP – Faculty Renewal Planning Database.*

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**21. Full-Time Teaching Equivalent Resources.** One full-time teaching equivalent (FTTE) is equivalent to 1 FTE Tenure-Track Faculty member (professor, associate professor, assistant professor, instructor ) or 1/2 FTE Lecturers (university lecturer, senior lecturer, lecturer) or 1 FTE Lab Instructor (lab instructor I, II), 16 Sessional/Visiting/ Limited Term instructor contact hours (visiting, limited term) FT516 Td(F)-4.1ssiooin lissio5-1.9

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**27. Authors.** Authors is the number of faculty members whose publications are counted in a faculty/department in a given year.

**STAFF AND FINANCE**

**28. FTE Support Staff in Academic Units.** Information is as of March 31<sup>st</sup> each year. *Source: IRP – Faculty and Staff Renewal Database.*

**29. Academic Expenditures.** *Source: Extracts from Peoplesoft FINS system as of March 31<sup>st</sup> of each fiscal year.*

**30. Original Budget.** The original budget is provided along with a normalized budget figure. Original budget amounts prior to 2002/03 are unavailable. Benefits budgets were decentralized from central university to faculties/departments in 2005/06. Figures are inclusive of use of carryover amounts. Original Budgets have been “normalized” to improve the comparability of differential financial realities across the faculties. The normalization was achieved by the following means: CFL complement salaries have been normalized to remove the effect of age and rank structure differences between faculties and the presence of market differentials in some departments; the original budgets for the Faculties of Education and Business Administration have been augmented by special funds and tuition fees (net overhead) received from TEE, AHCOTE, MEd, GDB, MOT, MPP, URB, NEMBA and WEMBA programs; and the instructional budgets from Continuing Studies in support of extension credit courses have been appropriately distributed to Faculty budgets. *Source: Extracts from Peoplesoft FINS system as of March 31<sup>st</sup> of each fiscal year.*

**31. Research Grants and Contracts.** External sources include national granting councils, federal government departments, B.C. government departments and agencies, Canadian firms, foundations and individuals, and U.S. and other foreign agencies. Internal sources include operating budget, endowment funds and donations. *Source: VPRI.*

**STUDENT FINANCIAL AID**

**32. Student Financial Aid and Awards.**

**Awards:**

Include the following financial aid categories: Awards, Entrance Awards, and Graduate Awards.

**Bursaries:**

Only include bursary financial aid.

**Scholarships:**

Include the following financial aid categories: Entrance Scholarship, Graduate Entrance Scholarship, Graduate Scholarship, and In-Course Scholarship.

**Notes:**

- Undergraduate students can receive graduate awards and scholarships.
- Domestic and international status is determined based on tuition fees.
- Data is sourced from Business Analysis & Assessment (BAA) within Student Services.

**33. Teaching and Research Assistant Employment Income.** Data is sourced from SFU Payroll. Teaching Assistants are those individuals in the Teaching Support Staff Union (union code 600) and Research Assistants are those in the Research union (union code 700). Employment income are amounts associated with earnings codes of 100, 103, and 355, which represent regular and retroactive payment amounts. Data for international teaching assistants and research assistants is based on individuals with a Social Insurance Number (SIN) beginning with a '9'.



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RATIOS

a. **AFTE Enrolment / Filled FTE CFL.** See notes for Tables 3 and 19.

b. **AFTE enrolment / FTTE.** See notes for Tables 3 and 19.