

## Undergraduate Definitions

### **AFTE (Activity FTE)**

Undergraduate AFTE is a measure of the number of full-time equivalent undergraduate students enrolled based on their course activity (including co-op enrolment).

### **Non co-op AFTE**

#### **AFTE for a course**

(# of units) x (# of undergraduate students enrolled) / 30

*Example:*

*MATH 157: 3 units, 129 undergraduate students enrolled*

*MATH 157 AFTE = (units x enrolment) / 30 = (3 x 129) / 30 = 12.9*

### **Co-op AFTE**

Each co-op enrolment generates 0.5 AFTE per term.

### **Total Department AFTE**

The total AFTE for a department is the sum of the AFTE for the courses (co-op and non co-op) offered by that department. See below for definition of course department.

### **Notes:**

Annual AFTE = summer AFTE + fall AFTE + spring AFTE

AFTEs are calculated based on enrolment as of the end of the third week of classes each term, except for summer session courses

**Course Department**

The course department is based on the academic organization associated with each course in SFU's Student Information Management System (SIMS). Some courses are reported under an alternate department, to reflect arrangements regarding funding and/or administration of the course. These exceptions are based on information provided to Institutional Research and Planning by the affected departments.

ARAB, GERM, GRK, ITAL, JAPN, LANG, PERS, PORT, PUNJ, SPAN, and WL enrolments are included under World Languages and Literatures. Prior to summer 2020, GRK enrolments were included under Hellenic Studies and ITAL enrolments were included under French. Data from previous terms have been restated using this new department structure for comparison purposes.

**Blended Learning:** Courses that have at least one quarter and no more than three quarters of student learning integral to the course occurring in the online environment, replacing in-person instruction

**Distance Education:** Online courses administered by CEE and facilitated by tutor-markers and course supervisors

**Instructor-led Online:** Online courses administered by academic units and taught by instructors

**Remote Instruction:** Courses that would normally be delivered in-person, but are delivered remotely due to COVID-19

### Course Division

A classification that categorizes undergraduate program courses based on their course numbering.

The classification is divided into two categories:

#### Lower Division (LD)

- Courses numbered 001 to 299 (including course numbers starting with X).
- Includes 100 and 200 course levels.
- Courses normally taken during academic levels 1, 2, 3 and 4.

#### Upper Division (UD)

- Courses numbered 300 - 499.
- Includes 300 and 400 course levels.
- Courses normally taken during academic levels 5, 6, 7 and 8.

#### Graduate program courses (GR):

Not split into multiple divisions.

Include all courses numbered from 500 - 999.

### Headcount



*A student in the Engineering Science BAsC program enrolled in 15 non-thesis units*  
 $PFTE = \text{units} / (\text{full-time load}) = 15 / 35.75 = 0.42$

### **Co-op PFTE**

Each co-op enrolment generates 0.5 PFTE per term.

### **Total Faculty PFTE**

The total PFTE for a faculty is the sum of the co-op and non co-op PFTE generated by students enrolled in academic programs offered by that faculty. A student registered in programs in more than one faculty is split between the faculties. Note that PFTE are not reported at the department level for undergraduate students.

### **Notes:**

Annual PFTE = summer PFTE + fall PFTE + spring PFTE

PFTEs for most students are calculated based on enrolment as of the end of the third week of classes each term

In summer terms, PFTEs for students enrolled only in summer session courses are calculated based on enrolment as of the end of the first week of the summer session

Excludes audit enrolments

Excludes enrolments in DDP (Dual Degree Program), FEP (Formal Exchange Program), and GLP (Global Learning Program) courses

Includes Open Learning (Thompson Rivers University on-line registrations in SFU CODE courses). TRU-OL registrations in SFU CODE courses ceased starting in fall 2015.

### **Changes to definition:**

Prior to Summer 2017, the annual

