

Guidelines for Making Employment Offers for Research Personnel

A Few Facts to Note

Postdoctoral Fellows, Research Assistants and Research Support personnel are employees of SFU. As such, all offers of employment must be in writing and must come from the Research People Team as an authorized official of the University, and as such, **grant holders/Principal Investigators (PIs) should not issue offers of employment**

a formal offer, but that the formal offer will be provided in writing to the individual from SFU and state that the applicant will have an opportunity to review the written offer before signing.

Please speak with a member of the Research People Team if you have questions about offers of