



This document contains information regarding the details surrounding top-up reimbursement provided by SFU, for maternity/parental benefits over and above those available through Employment Insurance.

In order to be eligible, the applicant must have been in receipt of benefits from Employment Insurance (EI) for the period of their maternity and/or parental leave. If you are externally funded and are not contributing to EI you will need to check with [Service Canada](#) regarding your eligibility to collect EI benefits.

The SFU supplementary maternity/parental leave benefit is a top up of [EI standard benefit](#) received to 95% of your salary before your leave for a maximum of 17 weeks for the parent.

Eligibility:

Must be an internal PDF employed at least 13 weeks prior to taking leave.

Must return to work for a minimum of 1 month before making application for top up and meet eligibility requirements.

NOTE: The Tri-Agencies and other granting agencies may provide parental leave supplements and or paid parental leave. If your grant provides this benefit, you will not be eligible to receive top up from SFU as the intent of the SFU top up is to help bridge the gap for those who's grants do not provide for paid leaves.

Requesting SFU Top-Up Maternity/Parental Benefits Reimbursement

Once you are back at work for a minimum of 1 month, you may submit a written request to postdoc2@sfu.ca for a top-up of the difference between your Employment Insurance (EI) standard benefits received and 95% of your salary to a maximum of 17 weeks.

The top-up will be calculated based on standard EI benefit received, if you were on extended EI benefits,



RESEARCH PEOPLE TEAM

The Research People Team will calculate the SFU top-up reimbursement amount and notify payroll. If you have any questions about pregnancy/maternity and/or parental leave or the top-up process, please contact postdoc2@sfu.ca.

Additional Information

[BC Employment Standards Act \(Leaves of Absence\)](#)

[Service Canada \(Employment Insurance\)](#)