

Purpose: This is an internal document for External Postdoctoral Fellows (External PDF) and Department Administrators that outlines the process for PDF awards that are paid through SFU.

Please be advised that this is a guide only and that inquiries should be made to the appropriate area identified in the chart below.

Process: External PDF Award Acceptance/Approval Process – As the majority of External PDF awards are mostly intended for stipend, salary, travel expenses, and do not allow research activities, they will be handled by Research Accounting as a Fund 25 accounts.

| STEPS | LEAD | TASKS |
|-------|--------------|--|
| 1 | External PDF | Confirm with Sponsor that award is intended for Stipend, Salary, Travel and training activities only (no research activities as an independent researcher allowed in budget). If research activities expenses are allowed/included, please contact ors@sfu.ca |

