

Simon Fraser University
Professional Development Plan
Administrative and Professional Employees

Name: _____ Date: _____

Position Title: _____ Local: _____ Email: _____

Development Goals:

(Enhancing a skill area where you currently have strengths or acquiring new skills)

Learning Strategies to reach goals:

(Formal learning such as credit courses at SFU or other institutions; non-credit workshops; staff development workshops offered through Human Resources; professional association meetings; individualized learning (on-line courses, books, videos) etc.

Proposed Time Frame:

Employee signature

Signature/Title of Supervisor