



CUPROFESSIONAL DEVELOPMENT EXPENSE CLAIM FORM

Prior to submitting an expense claim form, please refer to Article 22 and the [website](#) for details and eligible items, which is strictly adhered to. Completed forms can be submitted to pei_learn@sfu.ca

Section A: To be completed by Employee

SFU ID#	CUPE	Date
Employment Type	Continuing FullTime	Continuing PartTime (Biweekly hours _____) you ha
	Temporary FullTime	TemporaryPartTime (Biweekly hours _____)

Learning Opportunities: courses, workshops, seminars	Amount
	\$
Membership Fees, Journal, and Books	\$
Conference-related and Coaching (work/leadership related)	\$
Computer Related, Computer Peripherals, and Software	\$

Total\$ _____ ja82849B6C279.64