December 2016

Revised SFU Graduate General Regulations
Regarding Readmission and Reactivation

GGR 1.4.8 Reactivation
This regulation has been created specifically for students who are discontinued after not enrolling (or on
leave) for one term and have not reached their time limit. It allows for a quick reactivation of their
program without having to go through the extensive readmission process. A student needs to complete
a Reactivation form and submit it to their academic unit. The academic unit will forward the completed
form to DGS for processing.

GGR 1.4.9 Readmission
This process applies to students who have not enrolled or applied to go on leave for more than one
term.
There are two main changes within this regulation: the process of readmission and the deadline to apply
for readmission.

 Process
 students should contact their senior supervisor and the graduate program chair and advise
them of their intention to apply for readmission
 students apply for readmission through the regular online application system (OASIS)
 in place of the Statement of Research Interest in the on line application, students will upload
a rationale for their absence and a reason why the Gerontology Admissions Committee
should readmit them
 they will also be required to upload an up-to-date CV
 all other documents normally required for applicants to a Gerontology graduate program
will be waived by the graduate program assistant.

Deadline to Apply:
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terms of possible extension time. A student MUST apply for readmission within this time limit.

Time to Complete:
Students who are readmitted to their program maintain the same start date and time limit from
when they were first admitted to the program and are eligible to apply for extensions under
GGR 1.12.2.

GGR 1.8.4 Application to go on Leave
In this section, exceptional circumstances for interrupting a student's graduate program normally means
illness, accident, disability, pregnancy or parenting responsibilities. Students in such circumstances are
expected to present documentation to support those reasons.

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Students in per term fee programs are expected to maintain continuous enrolment (see 1.4.3).
However, a student may apply to go on leave if both of the following conditions are satisfied.
a) a situation arises which makes it necessary to interrupt the graduate program;
and
b) no substantial use will be made of University facilities.
Permission to enroll on leave must be approved by the student's senior supervisor and the chair of the
student's graduate program committee. When the situation necessitating the interruption of the
student's graduate program is due to exceptional circumstances, permission to enroll on leave will not
normally be denied. Students who apply for a leave due to exceptional circumstances and have
permission denied for that leave should apply to the dean of graduate studies for consideration of their
application.
Students on leave are required to enroll during the normal enrolment period for each term by indicating
on leave status when enrolling, and they will be assessed an on leave fee (see On Leave in the Graduate
Fes