

PREPARING FOR GRADUATION – MASTER'S COURSE-BASED PROGRAM

Congratulations on getting to this point in your academic career! Below you will find a step by step guide to completing your degree requirements and graduation. If you have any questions or concerns, please contact the Graduate Program Assistant (GPA) for more information.

The final stages to completing your course based Master's program are simple:

1) Submit your Breadth evaluation for approval - Breadth must be approved before you can enroll into CMPT 896.

2) Enroll into CMPT 896 - Ask your GPA to enroll you into this course once your breadth has been approved.

3) Submit your Portfolio for Departmental Approval - As a MSc Course option student you are responsible for writing a portfolio of your studies here. It should describe each course and try to explain how they fit together to create a body of knowledge that you can now claim. Ideally, several of the courses are closely related and focused in some area, while the others contribute to background knowledge. It should be structured with an introduction, with Courses to follow, rounding off with a conclusion. Once you have written this portfolio, you have to submit it to me for approval departmental and faculty.

4) Submit your Graduation Package to the GPA - When you submit your Portfolio, include in this package your approved breadth evaluation, an unofficial transcript, your portfolio and a degree recommendation form to the GPA for final processing - the recommendation form can be found under subheading, "Completion," as "Recommendation for the Award of Degree"

<http://www.sfu.ca/dean-gradstudies/current/forms.html>

5) Apply to graduate on goSFU.ca. Under Academics, click on the dropdown list and select 'Apply/Cancel Graduation'. The deadline for graduate students to apply to graduate is usually one to two weeks before the library submission deadline for your thesis. Please check exact dates:

http://www.sfu.ca/dean-gradstudies/current/important_dates/guidelines.html