Original academic unit (eg. EDUC, CRIM)	**Target academic unit**
Original program (eg. MBA, PhD)	**Target program plan code**
Current SFU CGPA	**Target transfer term**

All of the items below to be verifed:
   Requirements specifc to the type of transfer are satisifed (note: See second page of this application for details)
   Unof cial transcript

Funding Confrmation (Please select one):
   A) Original funding ofer from program of admission will be upheld by the target program.
   B) Target program would like to add a new or modifed funding ofer.
   C) Target program will not be ofering funding (note: As per GGR 1.17, units must ofer a minimum of $28,000/yr to all incoming PhD candidates who are eligible. Units may add more funding and time, above these minimums. Target programs with departmental minimum funding that is above the university minimums are required to match the departmental minimum for incoming transfer students)

If option A or B is selected, please confrm the amount and years of funding that will be provided. This text will appear on the transfer confrmation letter.
   Your program change includes guaranteed minimum funding of $ _____ per year over _____ year(s) from various sources.

Original Graduate		

GUIDELINES FOR TRANSFERS
SFU Grad Program to a Different SFU Grad Program

Transfers between certain programs have additional requirements. These are the minimum University requirements for program transfers. Some academic programs may have additional requirements, so please contact your program assistant for further guidance.

DIPLOMA OR CERTIFICATE TO A MASTER'S PROGRAM

The transfer term must be before the student's sixth term

The student's CGPA must be 3.0 or above (if all courses in the program are graded S/U, all must be completed with satisfactory)

Evidence that the student is capable of undertaking substantial original research must be included in the letter of reference

A student transfering from a dipolma to a master's must have completed 75% of the course work required in the diploma prior to the transfer

A student transfering from a certificate to a master's must have completed a minimum of 12 units of course work in the certificate prior to the transfer

MASTER'S TO A MASTER'S PROGRAM

The transfer term must be before the student's sixth term. If it is after the sixth term, please provide a program completion plan.

The student's CGPA must be 3.0 or above

Evidence the student is capable of fullfilling the program requirements for the target program must be included in the letter of reference

MASTER'S TO A DOCTORAL PROGRAM

The transfer term must be after the student's second term and normally before the seventh term. If it is outside this range please provide a completion plan.

The student's CGPA must be 3.5 or above

75% of the master's course work defned in the program requirements must be complete

Evidence the student is capable of undertaking substantial original research

DOCTORAL TO A MASTER'S PROGRAM

The student's CGPA must be 3.0 or above

If the transfer is occurring past normal master's completion time limits, please submit an extension request with a fnal term specifed to complete

DOCTORAL TO A DOCTORAL PROGRAM

The student's CGPA must be 3.0 or above

Evidence the student is capable of fullfilling the program requirements for the target program must be included in the letter of reference

Include a program plan which outlines any additional course work and/or comprehesive examinations to be completed in the new target program

Transfers between the following programs do not have additional requirements:

Certificate to Certificate
Diploma to Diploma
Certificate to a Diploma
Diploma to Certificate
Master's to Diploma
Master's to Certificate