

## Process Timeline for 2024 – Teaching and Practitioner Faculty

Promotion from Senior Lecturer to University Lecturer, or

Promotion from Associate to Full Professor of Practice

<b>Deadline</b>	<b>Requirement</b>	<b>CA Article</b>
Mar 15	<b>The faculty member</b> to submit a notice of an application and a full CV to TPC Chair.	30.31
May 1	<b>The faculty member</b> must submit a list of at least five referees to the TPC Chair. Those referees should be at arm's length.	31.5
	<b>TPC</b> will develop a list of at least five referees, and will provide the list to the member.	31.6
May 15	<b>The member and the TPC</b> will have the opportunity to comment on the other's list.	31.7
May 15	<b>The faculty member</b> to submit a teaching dossier and additional documentation member wishes to be considered by referees	35.58.1

Sep 1	Promotion will take effect.	32.23
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**NOTES:**

1. Should the deadline fall on a weekend, the new deadline will fall on the next Monday.
2. Procedures and