

Process Timeline for 2024 Non-Scheduled RTP (Promotion)

Promotion Associate Professor to Full Professor

This timeline is for Associate Professors who already have tenure and are applying for promotion to Full Professor. For Associate Professors applying for tenure *and* promotion, refer to the timeline for Associate Professors appointed without tenure.

Deadline	Requirement	CA Article
Mar 15	The faculty member to submit a notice of an application and a full CV to TPC chair.	30.31
May 1	The faculty member must submit a list of at least five referees to the TPC chair.	

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	dean and TPC recommend against promotion, a Faculty Review Committee (FRC) will be convened by the University.	32.11
Apr 30	The provost & VPA will forward the recommendations of the dean (and FRC, if applicable), along with their comments, to the president. The faculty member recommendation to the Board of Governors (BOG), and may be accompanied by or represented by the Association.	32.18 32.19, 32.21
May 30	The president will inform the dean, TPC chair, SFUFA, the faculty member (and the FRC chair, if applicable) if they do not intend to recommend promotion to the BOG. Otherwise, the president will forward recommendations for promotion to the BOG for approval.	32.22
Sep 1	Promotion will take effect, if granted.	32.23

NOTES:

1. Should the deadline fall on a weekend, the new deadline will fall on the next Monday.