

Checklist for Promotion Consideration – 2024-2025
Teaching Faculty – Promotion from Senior Lecturer to University Lecturer
Practitioner Faculty – Promotion from Associate to Full Professor of Practice

NAME: _____

DEPT: _____ 2nd DEPT: _____

Submit checklist to Faculty Relations with each file. Attach items in numerical order as listed below.
Send ALL cases to Faculty Relations for distribution.

DEAN'S RECOMMENDATION TO VPA

Due: February 15, 2025

Positive

Negative

- 1. Dean's Recommendation to the VPA and Steps on Promotion; 1st yr. _____ 2nd yr. _____
- 2. Copy of dean's recommendation to faculty member with advice of 14 day response period.
Date copy transmitted to faculty member: _____
- 3. Copy of response from faculty member to the dean
- 4. A