

Checklist for Librarian and Archivist Faculty Appointments

Chair's Recommendation for Hire Package to the Dean

Reference - Article 36: Librarian and Archivist Faculty of the SFUFA/SFU 2014-2019 Collective Agreement

At the time of the Chair's recommendation, the Search Committee must have completed the following steps:

- The Search Committee must have completed the recruitment process as outlined in the Collective Agreement (Article 36).
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NOTE: The Search Committee must have completed the recruitment process as outlined in the Collective Agreement (Article 36) before the Chair's recommendation for hire package to the Dean.

1. Recommendation Memo from Search Committee Chair including:

Recommendation of Selected Candidate:

- The Search Committee must have completed the recruitment process as outlined in the Collective Agreement (Article 36).
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Overview of the Recruitment Process:

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Short-listed Candidates - Unsuccessful:

- The Search Committee must have completed the recruitment process as outlined in the Collective Agreement (Article 36).
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2. The Search Committee must have completed the recruitment process as outlined in the Collective Agreement (Article 36).

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