Fraser Metro Community Corrections

Deadline: Please send all application materials with the subject line: New Westminster Community Corrections in the subject line to <u>hlove@sfu.ca</u> by **March 7** for a May 1 start date.

- Name, address, telephone and website of the agency. Surrey North Community Corrections #103-10475 138th Street, Surrey, B.C., V3T4K4 Main (604) 586-4255 Fax (604) 586-4277
- 2. Name of the designated contact person.

Travis Mitchell Senior Probation Officer

3. Brief outline of the role of the agency.

Facilitates offender programs, supervises court orders, and supports offenders to make positive changes in their behaviour and attitudes. Also prepares reports and assessments about adult offenders, victims, and sentencing options for the court. The Fraser Metro Community Corrections Region encompasses Surrey, Langley, Port Coquitlam (Tri-Oties) and Maple Ridge.

4. In-depth description of the tasks/role to be assigned to the student:

Review learning center course content that pertains to the overall experience and understanding of the work related to the BC Corrections, as approved by the supervisor (see required training section);

Accompany staff on home visits following completion of Personal Safety for Community Corrections Staff (see required training section);

review the entire community corrections safety program;

Attend court as an observer;

Work on simulated client files, log notes, risk assessments, client documents after sitting in on a client interview (to validate learning);

Having an IDIR account to allow them access to government software and internet (to look for resources);

Review and evaluate active client files;

Stting in on any appropriate client interviews, staff meetings, committee meetings, training sessions, and guest presentations;

Participate in community resource development research.